Collective Community Capacity
2021 Survey

PRESENTED BY:

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Collective Community Capacity 2021 Survey Overview and Instructions

The Collective Community Capacity (C3) Survey is designed to measure collective capacity in six areas to support, sustain, and spread community change. These capacities are:

1) Collaboration to create and practice a shared vision
2) Use of data to guide community change efforts
3) Active engagement in community change efforts
4) Distributed leadership in equity-focused community change efforts
5) Effective, innovative community change programs, policies, and practices
6) Infrastructure to support, sustain, and spread community change

Survey Methodology

NORC uses Qualtrics, an online survey tool, to program and implement the C3 survey. The survey is designed to be customized for site-specific initiatives to include the site's (a) vision, (b) community of focus, and (c) network name. Since 2019, the C3 survey has been fielded in sites across the United States. In 2020, analyses of the survey data from nine sites confirmed the validity and reliability of the survey's capacity measures with Chronbach Alpha scale scores between .867 and .946. The 2020 analyses also informed several improvements in the instrument, streamlining the instrument to focus on the most essential questions and to reduce the time spent completing the survey. In 2021, an optional Part Four was added to measure the impact of the COVID-19 pandemic on network members' activities.

About NORC at the University of Chicago

NORC at the University of Chicago is an objective, non-partisan research institution that delivers reliable data and rigorous analysis to guide critical programmatic, business, and policy decisions. Since 1941, NORC has conducted groundbreaking studies, created and applied innovative methods and tools, and advanced principles of scientific integrity and collaboration. Today, government, corporate, and nonprofit clients around the world partner with NORC to transform increasingly complex information into useful knowledge. www.norc.org

About the Population Change Learning Community

The Population Change Learning Community includes practitioners from 12 community initiatives across the United States and Canada as well as researchers and funders that are learning how to facilitate community change. Supported by the Doris Duke Charitable Foundation and coordinated by the Population Change Institute, with evaluation assistance from NORC at the University of Chicago, this partnership provides a forum for shared learning and knowledge exchange among practitioners, researchers, and funders who seek to understand the roles, functions, and capacities needed to support collective community change processes. www.populationchange.org

Co-owner acknowledgement: The Collective Community Capacity (C3) Survey is collectively owned and managed by NORC, the Children's Bureau of Southern California as fiscal sponsor of the Population Change Institute, and Casey

Family Programs. For more questions about the 2021 survey, please contact Margaret Hargreaves at hargreaves-margaret@norc.org. For the Population Change Learning Community, contact Liz Welch at liz@popultaionchange.org .

Survey Customization Instructions

This survey is expected to take approximately 20 minutes to complete. The survey asks questions referring to certain textfills, which should be customized for the project.

- [NETWORK NAME] refers to the community network the respondent is a part of
- [COMMUNITY NAME] refers to the name of the community in which the aforementioned network is located
- [VISION STATEMENT] refers to the stated vision of the community network

The answer choices for Question 5, which asks about potential projects in which the respondent has been involved, also need to be customized for the project in which this survey is used. Please provide a list of possible project names as answer choices, allowing respondents to Select All that Apply so that they can indicate involvement in multiple projects.

Sample introductory language is below. Please amend introductory language to include the IRB approval language, project director contact information, and other project information as necessary for your project/institution.

Survey Introduction

Thank you for participating in the Community Collective Capacity Survey!

A community's ability to support the health and well-being of its residents depends on the community's collective capacity to improve community-level well-being. We are asking you to participate in this survey because you or your organization has been involved in a network of community partners that is working to improve your community. This is a comprehensive survey designed to collect information from a wide variety of people. If a question does not directly apply to you, please move on to the next one. Your answers will help [NETWORK NAME] work more effectively to increase the community's well-being.

This survey will ask you questions about your participation in [NETWORK NAME], as well as key aspects of [NETWORK NAME] and its work with [COMMUNITY NAME] community members, and information about [NETWORK NAME] activities and results. [NETWORK NAME] is part of [PROJECTINFO1]. This assessment is being conducted by [INSTITUTION NAME] for the networks in [COMMUNITY NAME].

Your participation is voluntary. You can skip questions or stop participating at any time. It is important to us to protect your privacy. Data for the study will be released publicly only in a way that preserves your anonymity. The survey data will be stored on secure computer servers at [INSTITUTION NAME] that are protected by a variety of restrictions, procedures, and passwords. Only authorized project staff will have access to these servers.

If you have questions about the project, you may contact the project director, [PD NAME], at [EMAIL]. If you have questions about your rights as a research participant, you may call the [INSTITUTION NAME] Institutional Review Board Manager toll-free at [PHONE NUMBER].

The success of this study depends very much on your cooperation. We appreciate your time very much. We expect the assessment to take approximately 20 minutes to complete. Please complete the survey and follow the directions at the end of the survey to submit it to [INSTITUTION NAME].

PART ONE: DEMOGRAPHIC QUESTIONS

1. Are you part of an organization?

   ☐ Yes
   ☐ No

2. If YES, what is the name of your organization or agency?

   ┌───┐
   │   │
   │   │
   │   │
   └───┘

3. What is your relationship to [COMMUNITY NETWORK]? You may select more than one option.

   ☐ Staff (employed directly with [NETWORK NAME])
   ☐ Leadership (such as a member of [NETWORK NAME] leadership team, steering committee, or governance group).
   ☐ Network member (an individual or representative of a group, organization, or agency that attends [NETWORK NAME] meetings or serves on a subcommittee)
   ☐ Community member (an individual or representative of a group, organization, or agency that lives or works in [COMMUNITY NAME] and attends community meetings, participates in community programs, or works for a community-based organization).
   ☐ Other, please specify:

   ┌───┐
   │   │
   │   │
   │   │
   └───┘

4. How many years have you or your organization been involved in [NETWORK NAME]?

   ☐ Less than six months
   ☐ Six to twelve months
   ☐ 1 to 2 years
   ☐ 3 to 4 years
   ☐ 5 to 6 years
   ☐ 7 to 9 years
   ☐ 10 years or more

5. In what [NETWORK NAME] activities or projects, if any, have you or your organization been involved? Please select all that apply.

   [Provide list of possible project names, allowing response entry of Select All that Apply.]

6. Which of the following describes your area(s) of activity? Please select all that apply:

Education and Training

❒   Early childhood education

❒   Childcare

❒   Elementary education

❒   Secondary education

❒   Postsecondary education

❒   Workforce development or training

Law Enforcement and Legal System

❒   Law enforcement

❒   Courts, corrections, or legal services

❒   Youth justice services

Health and Social Services

❒   Healthcare

❒   Public health

❒   Mental health services

❒   Substance abuse treatment

❒   Healthy youth development or risk reduction efforts

❒   Food assistance

❒   Housing assistance

❒   Financial assistance (e.g., SNAP, TANF)

❒   Social services (e.g., family social services, child welfare services)

Other Sectors

❒   Community organizing or development

❒   Philanthropy

❒   Civic or social advocacy

❒   Faith-based

❒   Other, please specify:

PART TWO: COLLECTIVE COMMUNITY CAPACITY INDEX

In this section we ask about the efforts of [NETWORK NAME] in [COMMUNITY NAME] to achieve the shared vision of [VISION STATEMENT].

	Not at all	Hardly at all	Somewhat	A great deal	Completely	Not applicable	Don't know
Please indicate the extent to which each statement describes your community, [COMMUNITY NAME].							
1. [COMMUNITY NAME] has many partnerships that work across sectors (such as education, health, justice, housing, and social services) to support [VISION STATEMENT].	❑	❑	❑	❑	❑	❑	❑
2. People in [COMMUNITY NAME] support [NETWORK NAME] efforts that are related to [VISION STATEMENT].	❑	❑	❑	❑	❑	❑	❑

	Not at all	Hardly at all	Somewhat	A great deal	Completely	Not applicable	Don't know
Please indicate the extent to which each statement describes your community network, [NETWORK NAME].							
3. [NETWORK NAME] members have trust in each other to work together when it counts related to [VISION STATEMENT].	❑	❑	❑	❑	❑	❑	❑
4. [NETWORK NAME] members believe that, together, they can make a difference in ways that are related to [VISION STATEMENT].	❑	❑	❑	❑	❑	❑	❑
5. As [NETWORK NAME] members, we hold each other accountable for group agreements that are related to [VISION STATEMENT].	❑	❑	❑	❑	❑	❑	❑

	Not at all	Hardly at all	Somewhat	A great deal	Completely	Not applicable	Don't know
6. [NETWORK NAME] members share an ongoing commitment to [VISION STATEMENT].	❏	❏	❏	❏	❏	❏	❏

7. Could you share an example of a time when [NETWORK NAME] members have collaborated to develop and practice the shared vision of [VISION STATEMENT]?

❏ Yes

❏ No ▶ GO TO Q8.

   7a. Please provide an example where [NETWORK NAME] members have collaborated to develop and practice the shared vision of [VISION STATEMENT].

	Not at all	Hardly at all	Somewhat	A great deal	Completely	Not applicable	Don't know
Please indicate the extent to which each statement describes your community, [COMMUNITY NAME].							
8. [NETWORK NAME] uses community problem solving approaches (such as community mobilization and strategic prevention) with people in [COMMUNITY NAME].	❏	❏	❏	❏	❏	❏	❏

	Not at all	Hardly at all	Somewhat	A great deal	Completely	Not applicable	Don't know
9. [NETWORK NAME] and people in [COMMUNITY NAME] work together to review relevant research to develop a road map for collective action.	❑	❑	❑	❑	❑	❑	❑
10. [NETWORK NAME] and people in [COMMUNITY NAME] work together to develop a clear theory of change that guides collective action and ongoing learning related to [VISION STATEMENT].	❑	❑	❑	❑	❑	❑	❑
11. [NETWORK NAME] and people in [COMMUNITY] are actively engaged in the process of planning which data are needed to implement and improve community change efforts.	❑	❑	❑	❑	❑	❑	❑

	Not at all	Hardly at all	Somewhat	A great deal	Completely	Not applicable	Don't know
Please indicate the extent to which each statement describes your community network, [NETWORK NAME].							
12. [NETWORK NAME] and people in [COMMUNITY NAME] are actively engaged in the process of interpreting and using data to implement and improve community change efforts.	❑	❑	❑	❑	❑	❑	❑
13. [NETWORK NAME] has enough capacity and expertise to analyze and use data for decision-making.	❑	❑	❑	❑	❑	❑	❑

	Not at all	Hardly at all	Somewhat	A great deal	Completely	Not applicable	Don't know
14. [NETWORK NAME] uses data to identify local assets, issues, and disparities for community planning purposes that are related to [VISION STATEMENT].	❐	❐	❐	❐	❐	❐	❐
15. [NETWORK NAME] uses evaluation methods to test promising programs and practices that are related to [VISION STATEMENT].	❐	❐	❐	❐	❐	❐	❐

16. Could you share an example of a time when [NETWORK NAME] has used data to guide community change efforts within the past 12 months?

❐ Yes
❐ No ► GO TO Q17.

16a. Please provide an example where [NETWORK NAME] has used data to guide community change efforts within the past 12 months.

	Not at all	Hardly at all	Somewhat	A great deal	Completely	Not applicable	Don't know
Please indicate the extent to which each statement describes your community, [COMMUNITY NAME].							
17. [NETWORK NAME] brings the right people and the right sectors together for work related to [VISION STATEMENT].	❑	❑	❑	❑	❑	❑	❑
18. People in [COMMUNITY NAME] are actively engaged as leaders in community change efforts related to [VISION STATEMENT].	❑	❑	❑	❑	❑	❑	❑
19. [NETWORK NAME] and people in [COMMUNITY NAME] collaborate through clusters or hubs of activity.	❑	❑	❑	❑	❑	❑	❑
20. [NETWORK NAME] meetings are inclusive, supporting participation, networking, and collective action.	❑	❑	❑	❑	❑	❑	❑
21. [NETWORK NAME] makes leadership opportunities available to people in [COMMUNITY NAME] in work that is related to [VISION STATEMENT].	❑	❑	❑	❑	❑	❑	❑

22. Could you share an example of a time when [NETWORK NAME] has actively engaged people in [COMMUNITY NAME] in community change efforts within the past 12 months?

❑ Yes
❑ No ► GO TO Q23.

22a. Please provide an example where [NETWORK NAME] has actively engaged people in [COMMUNITY NAME] in community change efforts within the past 12 months.

	Not at all	Hardly at all	Somewhat	A great deal	Completely	Not applicable	Don't know
Please indicate the extent to which each statement describes your community, [COMMUNITY NAME].							
23. [NETWORK NAME] and people in [COMMUNITY NAME] work to address social, economic, and cultural barriers to [VISION STATEMENT].	❏	❏	❏	❏	❏	❏	❏
24. [NETWORK NAME] members work closely with large institutions, (such as school districts, businesses, and government agencies) in [COMMUNITY NAME] to support [VISION STATEMENT].	❏	❏	❏	❏	❏	❏	❏
25. [NETWORK NAME] is not dominated by any one organization or sector.	❏	❏	❏	❏	❏	❏	❏
26. [NETWORK NAME] effectively resolves conflicts and balances power among its members.	❏	❏	❏	❏	❏	❏	❏
27. Power is shared between [NETWORK NAME] and people in [COMMUNITY NAME] in the community's best interests.	❏	❏	❏	❏	❏	❏	❏

	Not at all	Hardly at all	Somewhat	A great deal	Completely	Not applicable	Don't know
Please indicate the extent to which each statement describes your community network, [NETWORK NAME].							
28. [NETWORK NAME] and people in [COMMUNITY NAME] are recognized in public events and local media for their respective contributions to work that is related to [VISION STATEMENT].	❒	❒	❒	❒	❒	❒	❒
29. [NETWORK NAME] members are well informed about what is going on with [NETWORK NAME].	❒	❒	❒	❒	❒	❒	❒
30. [NETWORK NAME] members communicate openly with each other about work that is related to [VISION STATEMENT].	❒	❒	❒	❒	❒	❒	❒

	Not at all	Hardly at all	Somewhat	A great deal	Completely	Not applicable	Don't know
Please indicate the extent to which each statement describes your community network, [NETWORK NAME].							
31. [NETWORK NAME] members share leadership of network meetings.	❒	❒	❒	❒	❒	❒	❒
32. [NETWORK NAME] members share leadership of decision-making processes.	❒	❒	❒	❒	❒	❒	❒
33. [NETWORK NAME] members share leadership of member recruitment and coordination.	❒	❒	❒	❒	❒	❒	❒
34. [NETWORK NAME] members share leadership of network resource management.	❒	❒	❒	❒	❒	❒	❒
35. [NETWORK NAME] members share leadership of internal and external communications.	❒	❒	❒	❒	❒	❒	❒

36. Could you share an example of a time when [NETWORK NAME] has used a distributed leadership approach to equity-related community change efforts within the past 12 months?

❐ Yes
❐ No ► GO TO Q37.

36a. Please provide an example where [NETWORK NAME] has used a distributed leadership approach to equity-related community change efforts within the past 12 months.

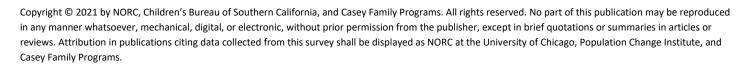|	Not at all	Hardly at all	Somewhat	A great deal	Completely	Not applicable	Don't know
Please indicate the extent to which each statement describes your community, [COMMUNITY NAME].							
37. Community organizations in [COMMUNITY NAME] (such as churches and community groups) make their programs and practices more effective in ways related to [VISION STATEMENT].	❐	❐	❐	❐	❐	❐	❐
38. [COMMUNITY NAME] service providers combine their efforts to provide more effective, innovative, and seamless services related to [VISION STATEMENT].	❐	❐	❐	❐	❐	❐	❐
39. [NETWORK NAME] and people in [COMMUNITY NAME] work together to raise local awareness and build political will that supports [VISION STATEMENT].	❐	❐	❐	❐	❐	❐	❐

	Not at all	Hardly at all	Somewhat	A great deal	Completely	Not applicable	Don't know
40. [NETWORK NAME] and people in [COMMUNITY NAME] work together to change community norms that are related to [VISION STATEMENT].	❑	❑	❑	❑	❑	❑	❑
41. [NETWORK NAME] mobilizes allies to advocate for policy changes (rules, legislation) that are related to [VISION STATEMENT].	❑	❑	❑	❑	❑	❑	❑

42. Could you share an example of a time when [NETWORK NAME] has supported effective and innovative community change programs, policies, and practices within the past 12 months?

❑ Yes
❑ No ▶ GO TO Q43.

42a. Please provide an example where [NETWORK NAME] has supported effective and innovative community change programs, policies, and practices within the past 12 months.

	Not at all	Hardly at all	Somewhat	A great deal	Completely	Not applicable	Don't know
Please indicate the extent to which each statement describes your community, [COMMUNITY NAME].							
43. [COMMUNITY NAME] efforts are working at a scale large enough to improve community-wide trends that are related to [VISION STATEMENT].	❑	❑	❑	❑	❑	❑	❑
44. [COMMUNITY NAME] efforts are able to expand successful programs and practices that are related to [VISION STATEMENT].	❑	❑	❑	❑	❑	❑	❑

	Not at all	Hardly at all	Somewhat	A great deal	Completely	Not applicable	Don't know
Please indicate the extent to which each statement describes your community network, [NETWORK NAME].							
45. A core team facilitates [NETWORK NAME] processes (meetings, decision making, membership, resources, and communications).	❑	❑	❑	❑	❑	❑	❑
46. [NETWORK NAME] has enough volunteers to carry out work related to [VISION STATEMENT.	❑	❑	❑	❑	❑	❑	❑
47. There are sufficient funds to sustain [NETWORK NAME] operations.	❑	❑	❑	❑	❑	❑	❑
48. Enough training and assistance is available for [NETWORK NAME] members to gain the knowledge and skills needed to achieve [VISION STATEMENT].	❑	❑	❑	❑	❑	❑	❑

49. Could you share an example of a time when [NETWORK NAME] has supported a scaled approach to community change within the past 12 months?

❑ Yes
❑ No ► GO TO PART 3 Q1.

49a. Please provide an example where [NETWORK NAME] has supported a scaled approach to community change within the past 12 months.

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PART THREE: COLLABORATION RELATED TO THE SHARED VISION

1. To what extent have you worked with the following individuals and organizations within the past 12 months on one or more activities or projects related to [VISION STATEMENT]?

	Not at all	Hardly at all	Somewhat	A great deal	All the time
[ROSTER OF INDIVIDUALS AND ORGANIZATIONS]	❑	❑	❑	❑	❑

2. To what extent do the following individuals and organizations share this vision of [VISION STATEMENT]?

	Not at all	Hardly at all	Somewhat	A great deal	Completely
[ROSTER OF INDIVIDUALS AND ORGANIZATIONS]	❑	❑	❑	❑	❑

3. Please name other individuals, organizations, or community change efforts, that you or have worked with over the past 12 months and describe the extent to which you have worked with them.

	Not at all	Hardly at all	Somewhat	A great deal	All the time
Other 1: Please specify: (TEXT ENTRY BOX)	❑	❑	❑	❑	❑
Other 2: Please specify: (TEXT ENTRY BOX)	❑	❑	❑	❑	❑
Other 3: Please specify: (TEXT ENTRY BOX)	❑	❑	❑	❑	❑

OPTIONAL PART FOUR: IMPACT OF COVID-19

1. In the <u>past month</u>, how often did you talk with any of your neighbors?

   - ❒ Basically every day
   - ❒ A few times a week
   - ❒ A few times a month
   - ❒ Once a month
   - ❒ Not at all
   - ❒ Not sure

2. During a <u>typical month prior to March 1, 2020</u>, when COVID-19 began spreading in the United States, how often did you talk with any of your neighbors?

   - ❒ Basically every day
   - ❒ A few times a week
   - ❒ A few times a month
   - ❒ Once a month
   - ❒ Not at all
   - ❒ Not sure

3. In the <u>past month</u>, how often did you communicate with friends and family by phone, text, email, app, or using the Internet?

   - ❒ Basically every day
   - ❒ A few times a week
   - ❒ A few times a month
   - ❒ Once a month
   - ❒ Not at all
   - ❒ Not sure

4. During a <u>typical month prior to March 1, 2020</u>, how often did you communicate with friends and family by phone, text, email, app, or using the Internet?

   - ❒ Basically every day
   - ❒ A few times a week
   - ❒ A few times a month
   - ❒ Once a month
   - ❒ Not at all
   - ❒ Not sure

5. In the <u>past month</u>, did you spend any time volunteering for any organization or association, or not?

☐ Yes
☐ No
☐ Not sure

6. During a <u>typical month prior to March 1, 2020</u>, did you spend any time volunteering for any organization or association, or not?

☐ Yes
☐ No
☐ Not sure

THANK YOU for completing this survey!